Glastonbury Abbey Retreat and Conference Center 16 Hull Street, Hingham, MA 02043 781-749-2155 ext 300

Group Retreat Information

Room Rate: \$110 per person, per night. Includes meals (see below) and linens.

Stonecrest Retreat House has 18 bedrooms (all twin beds), 5 are double occupancy = sleeps 23 total. 15 minimum to reserve exclusive use. Handicap accessible. Service Kitchen/no cooking allowed.

Whiting House has 5 bedrooms (all twin beds), 3 are double occupancy = sleeps 8 total. 4 minimum to reserve exclusive use. No handicap accesses. Full kitchen.

The retreat houses are multilevel with no lift. If mobility is a concern, please notify us in advance of making a reservation.

<u>Arrival</u> time for groups is after 6:00pm on the day your retreat begins. A group leader should arrive at the monastery bookstore between 3 - 4:00PM. An added fee may be required for longer stays on either end. Please consult the Retreat Coordinator in advance of your reservation request.

Departure is 1:30pm. Please see departure instructions posted in bedrooms.

To Make a Reservation Request:

The Group Leader will make the reservation request using a separate application form (see below) and assume the financial responsibility of the group. Once the retreat application has been approved and available space is confirmed, the Retreat Coordinator will inform you.

A completed facility agreement and a non-refundable deposit are required to confirm a reservation: \$350 for Stonecrest, \$150 for Whiting.

A final count and special requests are due to the retreat office 10 days prior to arrival. Full payment is due 5 days before arrival.

The retreat leader should plan to arrive at the monastery bookstore between 3 - 4:00pm on the day your retreat begins. All other attendees are to be instructed to meet at the retreat house. Departure is by 1:30 PM.

Early arrival and late departure are subject to approval and an additional fee.

Application: https://www.glastonburyabbey.org/index.php/about-retreats/Retreat-Sign-up/

<u>Meals Provided</u>: No meal is served the evening of arrival unless otherwise arranged. Breakfast (self-serve), lunch and dinner each full day. Breakfast (self-serve) and lunch on weekdays of departure. Sunday Brunch is served at 11:45 AM.

<u>Bedroom Assignment List</u>: Per the town Fire Department, we will require a list of all attendees and the rooms assigned. A form will be sent out 10 days in advance and should be returned to Glastonbury Abbey prior to arrival.

GROUP RETREAT FACT SHEET

All guests are welcome to join the monks for the Liturgy of the Hours and the Eucharist. The Prayer Schedule may be found in the retreat rooms. If the group will be attending Mass, please let us know in advance. The sacristan will be sure we are prepared for you.

Meals: Dinner is not served the evening of arrival. Your group is welcome to visit the local restaurants for dine-in or takeout. Breakfast set-up for self-serve (food items are in the galley kitchen (Coffee/tea provided). Lunch and dinner are served meals from the abbey kitchen: Lunch at 12:45PM, Dinner at 6:30PM. Sunday Brunch is served at 11:45AM. Please schedule your events around these meal times.

Our kitchen is not allergy free. However, we strive to provide balanced food options. Please give us a weeks' notice of significant dietary restrictions and allergies.

It is the tradition at Glastonbury Abbey that we serve one another: There will be a sign-up sheet to help set the tables and clear away dishes for Lunch and Supper.

Linens: Bedding and towels are provided. We ask each guest to strip the bed upon departure. When you do, say a prayer or blessing for the next guest. This was done for you. Used lines are to be placed in a pillowcase and left outside the bedroom.

Our retreat houses are quiet spaces, please restrict cell phone use to outside the retreat house and never use them in the bedroom areas. Please maintain a spirit of silence in both retreat houses. If applicable, the facilitator of your retreat will inform you of appropriate times and places for conversation, but these will never include the bedroom areas.

Use of the large monitor available in Stonecrest retreat house is available upon request.

Groups are free to rearrange furniture in Stonecrest as long as it is returned to its original place when you leave. In addition, nothing is allowed to be attached to the walls of any of our buildings.

We are a "No Smoking" monastery. Please respect this in all of our buildings.

No open flames (candles, incense, etc.) are allowed in any of our buildings.

All of our buildings are air-conditioned and have Wi-Fi.

Unfortunately, pets are not allowed in the retreat houses. Local boarding facilities. include; Shipyard Dog Co, info@shipyardogco.com 781-749 – 1094. (This is not an endorsement)

Please use this link to fill out a retreat application: <u>https://www.glastonburyabbey.org/index.php/about-retreats/Retreat-Sign-up/</u>

For further information, contact Denise Patts, Retreat Coordinator, with further questions: 781-749-2155 ext. 300

Kindly, Glastonbury Abbey Retreat Staff